



# OFFICE OF THE DIRECTOR OF NATIONAL INTELLIGENCE

L E A D I N G I N T E L L I G E N C E I N T E G R A T I O N

<b>JOB TITLE</b>	<b>Program Mission Manager - Regional Cyber Coordination &amp; Synchronization Lead</b>
<b>JOB ANNOUNCEMENT NUMBER</b>	21394
<b>SALARY RANGE</b>	\$124,995 - \$157,100 annually
<b>OPEN PERIOD</b>	6/27/14 – 7/11/14
<b>POSITION INFORMATION</b>	Permanent-Internal or Rotational
<b>DUTY LOCATION</b>	McLean, VA
<b>WHO MAY APPLY</b>	US Citizens
<b>SECURITY CLEARANCE</b>	TS/SCI with CI Polygraph
<b>SUPERVISORY STATUS</b>	No
<b>TRAVEL REQUIRED</b>	0-25% Travel
<b>RELOCATION AUTHORIZED</b>	No

## ORGANIZATIONAL MISSION:

\*\*\*This announcement advertises a GS-15 position. Lower graded employees may apply, but if selected would accept the position as a lateral reassignment at their current grade as all promotion decisions are made during the DNI CAB process.\*\*\*

## Component Mission:

The Office of the Director of National Intelligence (ODNI) Deputy Director of National Intelligence for Intelligence Integration (DDNI/II) serves as the Director of National Intelligence's (DNI) senior leader for intelligence integration across the IC enterprise. DDNI/II is responsible for ensuring customer outcomes by leading advances in collection and analysis that ensure the quality, timeliness, and utility of insights for the nation's decision-makers. Additionally, DDNI/II is responsible for increasing expertise and improving tradecraft at all levels through specialization, integration, and collaboration. DDNI/II is responsible for the strategic vision, direction, and planning to deliver a more integrated IC reflecting the collective wisdom of our collection and analytic components to advance, in support of the National Intelligence Managers, the Unifying Intelligence Strategies (UIS).

## Office Mission:

The National Integration Management Council (NIMC) serves as the central management element of the NIM and the NIM Teams. NIMC coordinates and provides leadership guidance for NIM and NIM Team operations, drives peer review and cross-NIM coordination, establishes and promotes best practices, and ensures strategic integration among NIM functional and regional areas of responsibility. NIMC staff elements support the full range of NIM and NIM Team operational and administrative requirements and provide services of common concern to ensure economies, coherence, and consistency. NIMC Chairman serves as Executive Secretary of Integration Management Board.



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## **DUTIES:**

### **Major Duties and Responsibilities:**

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Serve as the National Intelligence Manager for Cyber's (NIM Cyber) lead for liaison and partnership with one or more regional NIMs to coordinate and synchronize cyber threat intelligence and supporting activities associated with one or more Unifying Intelligence Strategies (UIS) and/or regional campaigns against a key National Intelligence Priority Framework (NIPF) target.

Manage application of NIM Cyber's premier integration and decision support product --a cyber threat framework— against one or more NIPF high priority actors.

Provide cyber subject matter expertise to the planning and synchronizing of community cyber intelligence activities including collection, analysis, operations and information sharing to satisfy national-level requirements such as the National Intelligence Strategy, Presidential Policy Directives, and Executive Orders.

Support broader NIM Cyber requirements, including developing and coordinating high-level policy guidance, interaction with the National Security Council Staff (NSC), and participation in IC and broader Executive Branch working groups and meetings as directed.

Lead ODNI and interagency collaboration to ensure customer requirements and priorities align with IC mission, goals, and objectives in cyber intelligence as they address progressive policy requirements, collection emphasis, and federated community production.

Represent NIM Cyber, as appropriate, at internal and external meetings, conferences, and other public fora.

## **KNOWLEDGE, SKILLS, AND ABILITIES REQUIRED:**

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### **Required Knowledge, Skills and Abilities (KSAs):**

Competitive candidates for this position will demonstrate significant knowledge, skills and abilities in following areas:

Expert experience in cyber threat intelligence production or a related field.

Expert Experience with strategic planning related to cyber intelligence issues, including experience in the development and implementation of performance measurement with respect to intelligence strategies, campaigns and/or programs.

Experience with the national security policy-making architecture and with managing multi- or interagency intelligence activity.

Superior ability to communicate complex information clearly, concisely, and in a manner that is targeted to and meets the needs of diverse audiences of varying levels of seniority and technical expertise.

Superior analytic and critical thinking skills, including the ability to think strategically, identify key problems and develop innovative and viable solutions.

Superior ability to quickly evaluate the merit of proposed operational activities and identify implicit policy issues.



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**Superior organizational skills and a demonstrated ability to work effectively, both independently and in a team or collaborative environment.**

**Superior interpersonal and negotiation skills, including the ability to build consensus and influence outcomes even in the face of divergent and strongly held positions and perspectives.**

## HOW YOU WILL BE EVALUATED:

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You will be evaluated based upon the narrative responses you provide to each required Knowledge, Skills and Abilities (KSA's). When describing your knowledge, skills and abilities, please be sure to give examples and explain how often you used these skills, the complexity of the knowledge you possess, the level of the people you interacted with, the sensitivity of the issues you handled, etc. Your responses should describe the experience; education; and accomplishments which have provided you with the skills and knowledge required for this position.

## BENEFITS:

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Please review the list of benefits below. For additional information please visit the OPM website at

<http://www.opm.gov/insure/index.aspx>.

- Federal Employees Health Benefits Program
- Life Insurance
- Long-Term Care Insurance
- Federal Employees Retirement System (FERS) (new employees automatically covered). If you are transferring from another agency and covered by CSRS, you may continue in this program.
- Annual Vacation Leave
- Sick Leave
- Paid Federal Holidays
- Alternative work schedule
- **Health Care Flexible Spending Accounts**

## OTHER INFORMATION:

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You must submit all required information by the closing date listed. An incomplete application package will be ineligible for further consideration. The materials you send with your application will not be returned. Hardcopy applications will not be accepted.

## HOW TO APPLY:

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### **\*\*\*HOW TO APPLY\*\*\* (PERMANENT-INTERNAL APPLICANTS)**

**Permanent-Internal:** Refers to only those who are current ODNI cadre employees. Permanent-internal status does **NOT** include Staff Reserve employees.



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If selected, ODNI permanent internal applicants would accept the position as a lateral reassignment at their current grade as all promotion decisions are made during the DNI CAB process.\*\*\*

AN INCOMPLETE APPLICATION PACKAGE WILL BE INELIGIBLE FOR FURTHER CONSIDERATION.

A complete application must include the following:

- a. RESUME - All applicants must submit a resume. Format is at the discretion of the applicant but must include: full name, address, telephone number, and email address.
- b. KSA's (Knowledge, Skills, and Abilities) - Applicants must provide a detailed supplemental narrative statement addressing each required KSA listed in the vacancy announcement. The narrative should describe the experience; education; and accomplishments which have provided you with the skills and knowledge required for this position.
- c. PERFORMANCE EVALUATIONS – Applicants are required to provide their two most recent performance evaluations as part of the application package. A justification is required as part of the application package if the applicant is unable to provide the two most recent evaluations.
- d. Reference the vacancy number you are applying to in the subject line and on each document submitted.
- e. NOTE - Applications should be sent to either **DNI-MSD-HR-RR** (lotus notes, classified system) or [recruitment@dni.gov](mailto:recruitment@dni.gov) (unclassified). All attachments should be in Word or PDF format.

Your application MUST be received by the closing date of the announcement. Applications received after the close date will NOT be eligible for consideration.

Applications should NOT contain classified information above the TS//SI//TK//NOFORN level.

To verify receipt of your application package ONLY, you may call (703) 275-3663.

## WHAT TO EXPECT NEXT:

The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will ONLY be contacted if they have been selected for an interview.

## \*\*\*HOW TO APPLY\*\*\* (DETAILEE APPLICANTS)

**DETAILEE:** A detailee is a civilian employee of another government agency detailed to perform duties for the ODNI

Government candidates must submit their application through the Joint Duty site and obtain permission through written endorsement from your employing IC element. Please contact your agency's Joint Duty Program Office for internal nomination procedures.

**SF-50 – All current Federal Government employees must submit a copy of their most current SF-50.**



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If the employing element nominates an employee for the joint duty rotational assignment; they will notify that employee and the joint duty program manager will forward the application package to an appropriate official of the gaining element.

**Any application submitted directly by an IC employee to the gaining element will not be considered.**

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The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 30 days of the closing date of this announcement. Due to the large number of applications received, applicants will **ONLY** be contacted if they have been selected for an interview.

## **AGENCY CONTACT INFO:**

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ODNI Recruitment

Phone: (703)275-3663

Email: [RECRUITMENT@DNI.GOV](mailto:RECRUITMENT@DNI.GOV)

## **WHAT TO EXPECT NEXT:**

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The most highly qualified candidates will be referred to the hiring manager for further consideration and possible interview. We expect to make a selection within 60 days of the closing date of this announcement. Due to the large number of applications received, applicants will **ONLY** be contacted if they have been selected for an interview.